



Interchange Recycling

Stewardship Plan Yukon

*Lubricating Oil, Antifreeze, Diesel Exhaust Fluid,
Empty Automotive Containers, Oil Filters*

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CONSULTATION DRAFT

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1. Introduction

Interchange Recycling (Interchange) is submitting this Stewardship Plan (Plan) to serve as a producer responsibility organization (PRO) to deliver a used oil program on behalf of product stewards doing business in Yukon.

The Plan covers a five year term starting July 1, 2025.

2. Interchange Background

Formed under the British Columbia Society Act in 2003, on behalf of the province's stewards Interchange has operated a British Columbia-wide collection and recycling program for used oil, oil filters and used oil containers since August 2003 and for antifreeze since 2011. This collection program includes the do-it-yourself market as well as the commercial and industrial markets.

Interchange's goal is to provide citizens with an eco-friendly and cost-effective way to manage program materials by keeping them out of the environment and managing them at end-of-life. Each year, approximately 50 million litres of oil and antifreeze are collected and responsibly managed through Interchange's British Columbia program. As a recognized leader of innovation in the area of environmental stewardship, Interchange is well positioned to continue its successful program delivery in Yukon.

3. Interchange Governance

A multi-sector Board of Directors manages Interchange, with representatives from the manufacturing, retail, local government and public sectors. The Chief Executive Officer reports to the Board and is responsible for operations management, financial management, communications, staff management and general administrative oversight. Interchange also works closely with other used oil management associations in Canada to harmonise operations and minimize costs. Interchange bylaws outline how the organization operates.

Interchange holds an Annual General Meeting (AGM) that is open to the public to attend. At the meeting, the steward members vote on items such as Director appointments, bylaw changes and governance structure. The members also use the AGM to select an independent financial auditor for the next year.

As part of the AGM, the BC Annual Report is released to the members and the public. The report outlines the financial and operational performance over the last year and includes an Audited Financial Statement and an Independent Non-financial Information Review Report. The Annual Report is submitted to the BC Minister of Environment for review against the regulatory requirements and the approved stewardship plan.

For purposes of the Yukon program management, Interchange is establishing a separately incorporated subsidiary. The subsidiary will have a separate Annual Report that will also be released to its steward members and the public in conjunction with the Interchange AGM.

The Yukon Annual Report will also outline the financial and operational performance over the last year and will include, based on the frequency required by Yukon regulation (see [section 18](#)), an Audited Financial Statement and an Independent Non-financial Information Review Report (Audit Report). The report will be submitted to the Yukon Environment Minister for review against the regulatory requirements and the approved stewardship plan.

A multi-sector [Advisory Committee](#) with a majority of Yukon-based members will provide input to the Interchange Board on significant program changes or developments.

4. Materials Covered – Regulation section 13(2)(a); Schedule 1, sections 3,4,5,6

On January 25, 2024, Yukon approved its [Extended Producer Responsibility \(EPR\) Regulation](#), which requires the stewards of the following materials to develop a stewardship plan and implement a program by July 1, 2025:

- Lubricating Oil
- Antifreeze
- Diesel Exhaust Fluid (DEF)
- Empty Automotive Containers up to 55 litres*
- Oil Filters

Interchange's proposed Plan to the Government of Yukon covers these regulated categories of materials, which are further described in Regulation Schedule 1*.

* In addition to Lubricating Oil, Antifreeze and DEF containers, the Interchange program will include empty containers (HDPE, metal, non-HDPE, multi-layer plastics, aerosols, other) that contained products intended for the uses below. Containers for some of the additional uses proposed may fall under Regulation Schedule 2.

- Windshield washer fluid
- Brake fluid
- Lubricants
- Stabilizers
- Sealers
- Conditioners
- Boosters
- Solvents

- Degreasers
- Fuel system cleaners

Excluded: Products used to clean or maintain the interior or exterior surfaces of an automobile (e.g., car wax and upholstery shampoo)

5. Stakeholder Engagement and Ongoing Input – Regulation 13(2)(b), 13(2)(c), 13(2)(d)(i) and (ii)

Stakeholder Engagement

Interchange held preliminary in-person meetings (Yukon, March 8, 2024) with the following stakeholder groups:

- Producers
- Local governments
- Waste service providers

Consultations on the Draft Interchange Stewardship Plan (May 7 to July 31, 2024) included the following opportunities for input:

- Webinar 1: May 28, 2024 (10 AM YST – Yukon)
- Webinar 2: June 17, 2024 (10 AM YST – Yukon)
- Online stakeholder survey: May 7 to July 31, 2024
- Written submissions: May 7 to July 31, 2024

Participants in each of the five consultation streams, along with their feedback and Interchange's responses, are included in the [Appendix](#) to this Plan.

Ongoing Input

With respect to gathering input as part of its ongoing operations, Interchange will engage with or be accessible to its program stakeholders in a variety of ways.

- Provide the opportunity for Yukon's stewards, consumers and other stakeholders to bring forward questions or concerns to Interchange at any time by direct telephone (including a toll-free option) or email based on contact information published on the [Interchange Yukon website](#).
- Annually survey the Yukon public for feedback on awareness of Interchange's program.
- Hold regular partnership meetings with key Yukon service providers to assist in keeping current on any challenges to program operations.
- Hold regular partnership meetings with other PROs to coordinate efficient program operations.
- Deliver regular communication to Interchange's steward members to provide key updates.

- As needed, issue targeted stakeholder consultations/surveys on specific program matters.
- Support dialogue between Interchange’s steward members and the director who represents the member on Interchange’s Board, allowing any member concerns to be conveyed to the Board and staff.
- Participate in the National Used Oil Material and Antifreeze Advisory Council (NUOMAAC) to examine broader stakeholder perspectives.
- Attend key conferences for face to face dialogue with other stakeholders to discuss any specific matters.

Advisory Committee

Interchange will establish an Advisory Committee made up of the broad spectrum of sectors expected to participate in or be affected by the Yukon program. With 5 to 7 members, the majority of committee members will be Yukon-based, with membership drawn from the following stakeholder groups:

- Local Government
- First Nations
- Non-government organizations (NGO)
- Stewards
- Waste service providers
- Local businesses (e.g., Chamber of Commerce, automotive service stations, auto retailers)

Interchange will reach out to contacts within these stakeholder groups to request nominations for Advisory Committee membership. As there will be stakeholders in common, Interchange will investigate committee member recruitment in conjunction with other PROs.

The primary role of the committee will be to provide input to the Board on any significant program, process or policy adjustments prior to implementing change, and to offer feedback on information received by Interchange about program developments or activities. The committee will meet at least annually, with interim meetings called as determined necessary.

6. Key Performance Indicators and their Measurement – Regulation 13(2)(e)(f)

Material Available for Collection

Interchange seeks to identify and use the best available information, gathered from its steward members and by qualified external consultants, to estimate the amount of each type of regulated material available to collect. Interchange often partners with other used oil associations in Canada to ensure there is consistency at a national level.

- **Lubricating Oil**

- A portion of the lubricating oil supplied into Yukon is consumed in use and not available for collection. Interchange uses “Consumed in Use” studies as an input to inform/update its formula to estimate the volume of oil available for collection. Automotive uses are an example where there is a significant consumed in use factor. Oil that is consumed is typically burned off during vehicle operation, lost in small leaks or drips, or lost in a vehicle accident or engine malfunction.
- Another factor impacting the used oil available for collection in Yukon is re-purposing by the owners. Interchange studies identify that volumes of used oil are directed by owners of the material to purposes such as burner fuel, cement/lime manufacturing and fish/pleasure boats. “Unaccounted Used Oil” studies are also completed periodically to update the available for collection estimates, with the next one planned for 2024/25.
- Landfill audits performed by local governments help identify if any used oil is being disposed of improperly.

- **Antifreeze**

- Antifreeze is sold in both concentrated and diluted form. Interchange tracks the quantities of each form sold to calculate the volume available for collection.
- Although fewer reports and studies are available for user stage analysis of antifreeze than for oil, the product can be lost in use through leaks, vehicle accidents, engine malfunctions (e.g., hose breaks) and some re-purposing for other uses that are not part of the Interchange program. It can be assumed that most, if not all, of the antifreeze sold off the retail shelf is “top-up” antifreeze that is replacing antifreeze lost in use and not available for collection.
- Interchange has engaged with other provincial programs to study the estimated “Unrecoverable Antifreeze” and also conducts its own studies. Interchange is committed to continuing to conduct these usage studies to further refine consumed in use estimates and obtain information on the purposes and quantities of used antifreeze that is re-purposed, with the goal of increasing capture rates. A further and more in-depth investigation will be completed in the next study, planned for 2024/25. It can be noted that in BC, Interchange’s current antifreeze capture rates are at the high end of those experienced in other Canadian jurisdictions.
- Landfill audits performed by local governments help identify if any antifreeze is being disposed of improperly.

- **Diesel Exhaust Fluid**
 - As DEF is designed to be consumed in use, there is no expectation of recoverable product. Other used oil programs in Canada only collect the DEF containers, not fluid, and there is no data presently available on collection of this product.
 - The best performance indicator for DEF is educating the public on what to do with any residual material (e.g., use up, donate).
- **Oil Filters**
 - It is assumed that all oil filters sold into the marketplace are available for collection. Small quantities of used filters may be lost as damaged in use or lost in vehicle accidents, but an approximation of these quantities is not currently deducted from Interchange’s estimates of oil filters available for collection.
- **Automotive Containers**
 - It is assumed that all automotive containers sold into the marketplace are available for collection. Interchange’s varying fee approach will reflect the complexity and cost to manage each product type.

Material Collection Targets

As input to the Yukon Plan development, Interchange sought information on the historical material volumes “available for collection”. Past studies and industry data on estimated used oil generation vary widely, ranging from under 400K to over 800K litres per year, and are in significant contrast to Interchange’s understanding of what is being collected today. Also of note, a 2020 Yukon [EP&A publication](#) estimates that more than 60% of the waste oil generated in Yukon is disposed of through burning in an approved furnace.

As greater clarity around the available volumes and current collection performance (by material type) is needed to inform target setting, Interchange commits to establishing baseline rates through data collection and reporting that will occur during Plan years 1 and 2. The baselines will be increased by 10% year-over-year in Plan years 3 through 5.

Following is Interchange’s proposed methodology for determining material capture rates.

Material	(Reporting Year)				Capture Target (% of Qty Available)
	Qty Reported as Sold (example)	Minus Consumed in Use (%)	Minus Re- purposed (%)	Qty Available for Collection	
Lubricating Oil (litres)	100	No available data ¹	No available data ²	TBD	TBD

(Reporting Year)					
Material	Qty Reported as Sold (example)	Minus Consumed in Use (%)	Minus Re-purposed (%)	Qty Available for Collection	Capture Target (% of Qty Available)
Antifreeze (litres)	100	No available data ¹	No available data ²	TBD	TBD
DEF (litres)	100	100%	0%	0	Awareness ³
Oil Filters (Units) ⁴	100	-	-	100	TBD
Automotive Containers (Kg) ⁵	100	-	-	100	TBD

1. This will be the average percentage of used oil and antifreeze that is consumed through normal usage across their major categories of use. Interchange commits to conducting studies and identifying other relevant studies in comparable jurisdictions, to support the consumed in use percentages applied. Interchange has conducted similar studies for BC, examples of which are included on the [Interchange website](#).
2. This will be the estimated percentage of used oil and antifreeze directed to uses outside of the program. Note that for used oil, while a percentage will be shown, a recent BC study suggests that used oil re-purposed is more accurately estimated to be a constant quantity than a fixed percentage of the quantity sold. As with consumed in use, Interchange commits to conducting or identifying relevant studies to support the re-purposed percentages applied.
3. The best performance indicator for DEF is educating the public on what to do with any residual material (e.g., use up, donate).
4. The weight of filters collected is converted to units collected based on a conversion factor calculated in the latest filter conversion study.
5. Interchange intends to report on the recovered weight for all regulated containers as one weight rather than by individual product type (oil, antifreeze, DEF).

7. Material Management (Categories) – Regulation 13(2)(e)(g)

For the purposes of Interchange’s recordkeeping and reporting to the Minister, the categorization of materials will be as presented in the [table in section 6](#) above.

8. Detailed Implementation Plan – Regulation 13(2)(h), 13(2)(i)

Measures and Timelines

Below is a timeline setting out key measures to be taken by Interchange leading up to the July 1, 2025 program start date.

2024 / 2025															
Activity	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Publish draft Plan on Interchange website / open steward & stakeholder consultations	7th														
Conduct stakeholder webinars	28th	17th													
Close consultations			31st												
Publish “What We Heard”				12th											
Do follow-up research / refine draft Plan															
Submit proposed Plan to Minister					25th										
Provide Plan clarifications to Minister															
Receive Plan approval from Minister								31st							
Engage processors / recyclers															
Establish SWMF locations															
Engage collectors															
Establish Advisory Committee															
Engage with local & FN gov. on future service preferences															
Ramp-up awareness campaign															
Update Interchange Yukon website															
Launch Yukon program															1st

Engaging Local and First Nations Government in Program

Interchange will reach out to local governments and First Nation communities to determine if they provide for the collection of Interchange program materials, if they wish to develop a system, if they wish to continue, or if alternate collection options need to be developed. For those that want to start or continue facilitating collection, Interchange will request that they register their facilities with the program.

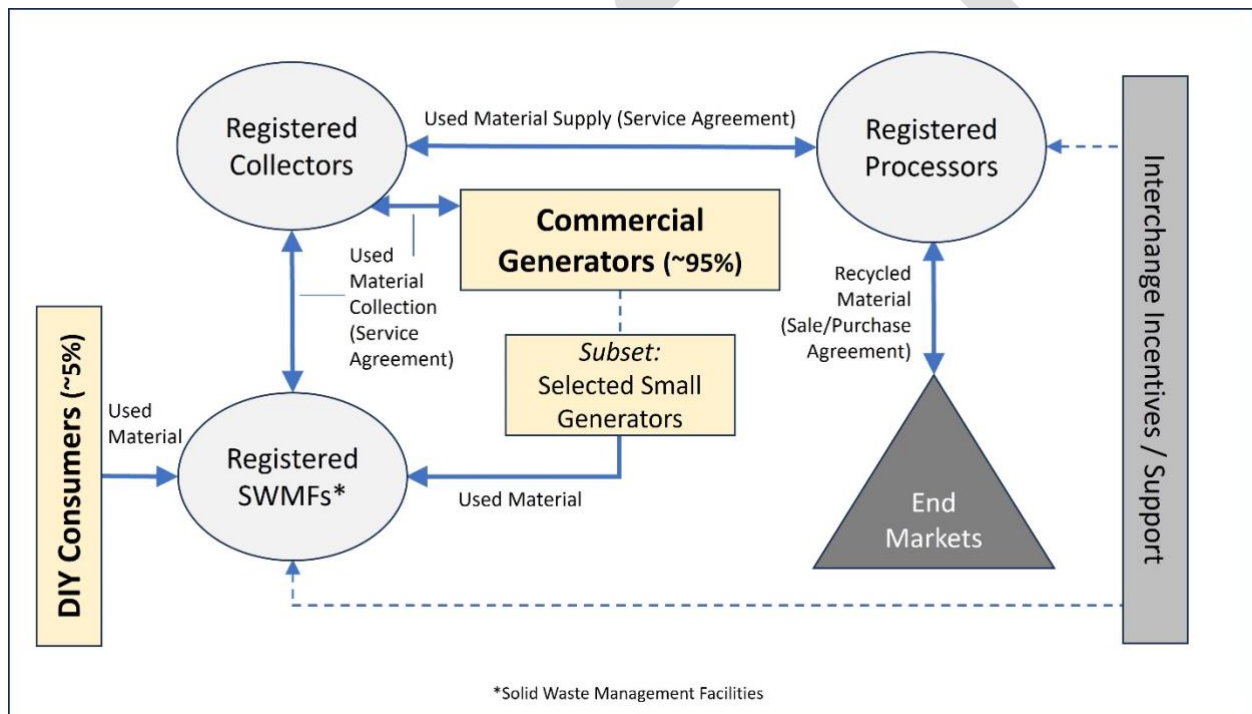
9. Free and Reasonable Collection (Packaging and Paper Product)

Not applicable.

10. Free and Reasonable Collection (Hazardous Products) – Regulation 13(2)(k)

In accordance with the Regulation, the Interchange program will provide do-it yourself consumers and small commercial generators free and reasonable access to its collection services.

The diagram below depicts the overall Interchange system and is followed by descriptions of the system components. (Interchange's incentive program, also depicted in the diagram, is detailed [in section 12](#), Fair Compensation.)



Collection Facilities / Collection Service Descriptions

Interchange will ensure that special wastes collected under the program are managed in accordance with Yukon's [Special Waste Regulations](#).

- **Do-it-yourself Consumers and Small Commercial Operators (~5% of collected materials)**

Consumers who change their own oil or antifreeze generally represent a small percentage of the material collected. To serve these users, Interchange will work with all stakeholders to better

understand the existing system while maintaining equivalent service levels and develop plans to improve the system with a focus on better environmental outcomes for the products being managed. For example, in BC Interchange has developed Return Collection Facilities (RCFs) that use modified sea containers with spill containment, collection tanks and consumer friendly signage, and provided standardized training for the facility operators. In recent years, these containers have been a successful improvement to the BC program.

Wherever possible, Interchange will continue to work with existing Yukon solid waste management facilities (SWMFs) that accept a variety of stewardship program products such as privately operated multi-material depots (bottle depots), local government operated recycling and landfill sites, eco depots, and retail and industrial sites.

In addition, there are mechanic shops and “quick lube” shops in Yukon located to coincide with demand. Many consumers take their vehicles to these businesses to have their oil, oil filter and antifreeze changed. As materials collected at professional lube shops are taken directly from the vehicle and placed in storage infrastructure, they are less contaminated and more suitable for re-refining. The materials at these shops will be picked up by a program-registered collector on a frequent basis.

- Household Hazardous Waste (HHW) Day Events

Through its grant program, Interchange will also support HHW Day events initiated and run by Yukon’s local governments and use these events to help increase program awareness with residents. Ideally, these events will be organized as multi-material events that are also supported by other stewardship programs to provide residents with an opportunity to recycle several products at the same location.

Interchange’s support will be in the form of a fixed payment per event and educational materials, as well as a volume-based payment to the collector.

- **Commercial Collection (~95% of collected materials)**

Generators of used oil and antifreeze materials, in quantities more than a do-it-yourself consumer, will make collection arrangements directly with one of the program’s registered collectors. All collectors are government-approved carriers.

Commercial operations include service stations, lube shops and large commercial operations (e.g., mining, forestry and agriculture).

The commercial collection system provides the cleanest material and leads to the best environmental outcome for that material. In a commercial setting, oil and antifreeze recovered from a personal or commercial vehicle can be stored and kept clean and free of contaminants, such as

water, gasoline and solids. Oil and antifreeze that is kept free of contamination is more likely to be processed and re-refined as new lubricating oil or antifreeze.

- **Other**

Interchange will work with other PROs to ensure collection and management of containers discarded by consumers at residential premises into the curbside system. However, the preference will be that consumers bring the containers to a SWMF or HHW Day event as containers discarded in curbside systems may cause contamination and other environmental issues.

Communities/Areas Served by Facilities

The costs associated with the collection and management of HHWs in Yukon are high. Factors such as remoteness, low population, low generation volumes, long distances between communities and end markets, and increased labor costs all have an impact. To manage a cost-effective program all stakeholders need to work collaboratively to develop a well serviced collection system that provides reasonable access for generators.

Interchange is committed to working with other HHW PROs and the Yukon government to deliver a program that provides for the same service levels and serviced communities detailed in the report Recycling in the Yukon 2022 <https://yukon.ca/en/recycling-yukon-2022> (table below).

Over the course of this Plan, Interchange will also work with the Yukon government, local governments, First Nations, Chambers of Commerce, businesses, generators and other PROs to better define what reasonable and free access to collection facilities or collection services means. The aim will be to improve environmental outcomes and increase accessibility and service levels over the lifespan of the Plan, while still operating a cost-effective program.

Yukon Community Depots ("Y") and HHW Day events 2022		
1	Whitehorse	HHW Days
2	Beaver Creek	Y
3	Braeburn	-
4	Carcross	Y
5	Carmacks	HHW Day
6	Champagne	Y
7	Deep Creek	Y
8	Dawson	HHW Day
9	Destruction Bay	Y
10	Faro	HHW Day
11	Johnson's Crossing	-
12	Keno (Closed in 2022)	-
13	Haines Junction	HHW Day

Yukon Community Depots ("Y") and HHW Day events 2022		
14	Marsh Lake	Y
15	Mayo	HHW Day
16	Mount Lorne	Y
17	Old Crow	Y
18	Pelly Crossing	Y
19	Ross River	Y
20	Silver City	-
21	Stewart Crossing	-
22	Tagish	Y
23	Teslin	Y {***}
24	Watson Lake	HHW Day

Notes

** HHW – household hazardous waste

*** In Teslin, HHW is collected at the Municipal Yard, rather than at the solid waste disposal facility

Level of Access to Facilities

Interchange will publish the location and operation hours of SWMFs that accept program materials and a calendar (once established) of scheduled HHW Day events on the [Interchange Yukon website](#).

11. Cost Recovery – Regulation 13(2)(l)

The Yukon program will be funded by Interchange’s steward members through an Environmental Handling Charge (EHC) on the sale or commercial use of new materials. Each member will determine if and how it will recover its costs for the Interchange charge.

The EHC rates applicable to Yukon stewards, by material type, will be published on the Used Oil Management Associations of Canada (UOMA) [website](#), together with the rates for other Canadian jurisdictions.

12. Fair Compensation – Regulation 13(2)(m)

Interchange will pay the cost of product collection and management by providing incentives to the marketplace to drive desired outcomes. Registered participants will own/have the ability to market the material and control their financial outcomes.

The four cost/revenue components included in Interchange’s compensation methodology are described below. Also shown are the cost elements specifically considered and the financial incentives provided to ensure that program accessibility and recovery objectives are met.

Cost/ Revenue Component	Cost/ Revenue Elements Considered	Incentives Provided by Interchange for	
		Commercial Collection	SWMF Consumer Collection
Generator Site Costs	Labour Space Equipment Materials Other	No incentive provided by Interchange—these costs are considered to be a cost of business for all commercial operators who derive used oil materials as a by-product of their normal business operations	A SWMF incentive is provided by Interchange directly to the SWMF operator to offset site operating costs in return for receiving used oil materials at no cost to consumers Infrastructure grants are available to SWMF operators to support improved facility standards for SWMF operators and collectors, and to allow SWMFs to store materials safely and in economic quantities
Market Value of Collected Materials	Positive or negative market value of the collected materials	No incentive provided by Interchange—these costs are considered to be a cost / revenue source for all commercial business operators who derive used oil materials as a by-product of their normal business operations	SWMF operators may benefit from revenue opportunities, where negotiated with collectors and/or processors
Transport and Management	Fuel Labour Insurance Equipment Overhead costs Market price (cost) Other	A Return Incentive based on material type is paid to registered collectors and processors to offset the costs of transporting and managing materials from the generation point to the processing facility	A Return Incentive based on material type is paid to registered collectors and processors to offset the costs of transporting and managing materials from the generation point to the processing facility
Processing Costs / Revenue	Processing costs	Return Incentives paid to registered processors, when considered with the net revenues and/or costs of processing these materials, cover the costs of processing materials to Interchange-approved processing standards	SWMF operators may benefit from revenue opportunities, where negotiated with collectors and/or processors

Interchange will work with Yukon’s commercial generators and registered collectors and processors to ensure the factors that dictate the cost of service are well understood by all parties so that efficient and timely collection is provided to all registered collectors, and that processors receive

high quality materials. Setting of standards for quality, contamination, minimum volumes and methods and the location of stored materials will ensure that commercial operators can better manage their commercial agreements with collectors and processors.

13. Collaboration to Improve Efficiency and Effectiveness – Regulation 13(2)(n)

Interchange will work collaboratively and in conjunction with (where feasible) other PROs, local governments and local programs/facilities to maintain a coordinated and cost-effective approach to collection and transportation in Yukon. For example, to create efficiencies and consistencies across programs, Interchange already has collaborative relationships with organizations that include the other Canadian used oil management associations and the stewardship programs that manage other materials.

14. Public Awareness – Regulation 13(2)(o)

To ensure compliance with the regulation's requirements for raising public awareness, Interchange will implement a comprehensive strategy tailored to effectively communicate key information to the community. Firstly, Interchange will develop clear and accessible materials outlining the program's objectives, designated materials accepted for collection, and the importance of proper end-of-life handling. These materials will be disseminated through various channels, including the [Interchange Yukon website](#) (in progress), informational brochures, and educational campaigns.

Secondly, Interchange will ensure that information regarding the location of collection facilities and how collection services can be accessed is readily available to the public. This will include maintaining an updated directory of collection sites on the website, collaborating with local municipalities to include this information in recycling guides or calendars, and utilizing signage at collection points for easy identification.

Thirdly, Interchange is committed to fostering open communication with the community by providing clear channels for inquiries and concerns via email or phone. Individuals can submit questions or raise any issues related to the program to Interchange staff. Prompt responses and transparent communication will be prioritized to address inquiries effectively and maintain public trust.

Lastly, Interchange will actively promote awareness of the proper end-of-life handling of designated materials collected and recovered. Through educational initiatives, social media campaigns, and collaboration with community organizations, Interchange will emphasize the importance of responsible disposal practices and provide guidance on recycling options for various materials. By engaging the public in these efforts, Interchange aims to foster a culture of environmental

stewardship and ensure compliance with regulatory requirements while promoting sustainable behaviors within the community.

15. End-of-Life Material Management – Regulation 13(2)(p), 13(2)(q)

Interchange is aware that significant but unconfirmed volumes of the materials covered under this Plan are being repurposed by the owners for uses such as shop heaters and fuel. For this reason, Interchange commits to gaining a deeper understanding of Yukon's existing End-of-Life Material Management in order to make informed projections for improvements in environmental outcomes that align with the Yukon waste hierarchy.

Reduction of Adverse Environmental Impacts

Interchange's commitment to pursuing collaborations for material collection and transportation will result in reduced carbon and ecological footprints to manage Yukon's hazardous waste. Additionally, Interchange's emphasis on delivering a robust consumer awareness and education program will increase knowledge of the proper disposal methods and improve material collection and recycling performance. Also noteworthy, the Department of Environment will receive improved, ongoing reporting on the management of these special wastes.

16. Dispute Resolution – Regulation 13(2)(r)

Interchange is committed to understanding and addressing any matters as they are initially raised by stakeholders. Should issues or concerns be identified, the individual or organization can take the following steps:

1. Interchange provides multiple communication channels to mitigate the need for issue escalation. As detailed under [Ongoing Input](#), Interchange offers clear pathways to raise matters of concern early on, including by consumers, the general public, stewards and service providers*. Should there be a matter that cannot be resolved collaboratively through the normal channels, the individual or organization can proceed through the next steps.
2. Bring the dispute to the Chief Executive Officer.
3. Bring the dispute to the Advisory Committee.
4. If the matter is not resolved at the previous levels, service providers can use normal commercial legal procedures such as Yukon's [Arbitration Act](#).

*With respect to potential service provider matters, of note is that Interchange's incentive system supports the competitive commercial market.

17. Other Requirements – Regulation 13(2)(s)

Currently not applicable.

18. Annual Report and Records Submission – Regulation 17(1) to (6), Regulation 20(1)

Annual Report

On or before July 1st of each year, Interchange will submit an Annual Report to the Minister and publish it publicly. The report will include:

- a description of the program's collection facilities, collection services and collection events, including the number and location of facilities and the level of access to each facility and service;
- the total weight of designated materials, categorized by type, supplied to end users in Yukon for which the stewards participating in the program are responsible;
- the total weight of designated materials, categorized by type, collected under the program;
- the collection rate for each type of designated material collected and recovered under the program;
- a description of the efforts made to raise public awareness about the program;
- a description of the efforts made to reduce adverse environmental impacts throughout the life cycle of each product category of designated material collected and recovered under the program; and
- in the future (see [section 15](#)), a description of how the collected designated materials were managed in accordance with the waste management hierarchy, including the total weight of materials managed at each level of the waste management hierarchy.

Audited Financial Statements

Every three years, beginning with the second Annual Report submitted, Interchange will include in the Annual Report independently audited financial statements detailing:

- all deposits (EHCs) received from, and refunds paid to stewards participating in the program;
- the revenues and expenditures in relation to any fees associated with the program that are charged at the point-of-sale to an end user by stewards participating in the program and identified on the sales invoice provided to the end user;
- the total amount spent to operate the program;
- the costs incurred to administer the program; and
- the amount spent on public education or public awareness and communication.

Audit Report (Independent Non-financial Information Review Report)

Every three years, starting with the second Annual Report, Interchange will submit an audit report to the Minister on or before September 1st for the purpose of verifying key metrics included in the Annual Report that was most recently submitted in respect of the program.

Records Submission

For a minimum of five years, Interchange will maintain the records as detailed in Regulation Section 20.

DRAFT

Appendix

Consultation Results (to come)

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